

## KARILOPATNA DEGREE COLLEGE, KARILOPATNA

At/Po-Karilopatna

Via-Karilopatna

Dist-Kendrapara

Pin-754223



Letter No.

Date:- 30.04.2022


Website: - karilopatnadegreecollege.ac.in &amp; Gmail:-karilopatnadegreecollege@gmail.com

OFFICE ORDER

Karilopatna Degree College, Karilopatna Dist-Kendrapara has been included in both 2(F) & 12(B) of UGC Act to enable the college to receive UGC assistance and other assistance from HRD, YOUTH AFFAIRS& SPORTS department etc. In this regard constitution of a committee namely **Planning Committee** is necessary to finalise the proposals and send it to different quarters for allotment of necessary funds to look after academic, infrastructural and administrative progress of the college. The committee is also held responsible to supervise construction work to finalise Quotations/ Tenders and also supervise the quality and standard of articles and utensils / materials received for construction and academic purpose. The Committee will also be held responsible for making plans for different plans & programmes to be executed out of UGC or College funds in the college campus.

The Committee will be constituted by the Principal with the staff members of the College and can be reconstituted as and when demands. The Committee is constituted with the following members. The members are

- 1) Lalita Mohan Samantray, -Principal (Chairman)
- 2) Manas Kumar Rout, Lect. In Pol. Sc, -Administrative Bursar
- 3) Sailendra Kumar Pattanayak, Lect. In Economics-Accounts Bursar
- 4) Banshidhar Mishra, Lect. In History-Academic Bursar
- 5) Prafulla Kumar Mohanty, Lect. In English-Officer in charge of UGC
- 6) Pratap Kumar Jena-Head Clerk
- 7) Subhas Chandra Samantray – Jr. Clerk
- 8) Accountant- Alekha Chandra Parida
- 9) Rajanikanta Nayak- Data Entry Operator

  
30/04/22  
Signature of the Principal  
PRINCIPAL  
Karilopatna Degree College  
Kendrapara-754223

A meeting of the Planning Committee is held on Dt. 10.11.2021 under the Chairmanship of the Principal. The following resolutions are adopted in presence of the member present & signed.

**Members Present –**

1. Lalita Mohan Samantray -Principal (Chairman)
2. Prafulla Kumar Mohanty -(Coordinator)
3. Manas Kumar Rout- (Member)


**Resolution 01 –**

In the meeting it was unanimously resolved that a proposal of Rs. 50,00000/- (FIFTY LAKHS) only is to be sent to the UGC Kolkata for construction of a woman's hostel during 12<sup>th</sup> Plan Period. The committee requested the building committee to prepare necessary plan & estimate for the said purpose with an immediate effect.

**Resolution 02–**

After thorough discussion on the construction of additional classrooms it is resolved that if MLA or MP LAD will not be received with an immediate effect then the construction work for the same will be taken up by spending fund from College Development.

The meeting was ended with vote of thanks to the Chair.

  
**Signature of the Principal**  
**PRINCIPAL**  
Karilapatna Degree College  
Kendrapara-754223

A meeting of Planning Committee is held on Dt. 04.01.2022 under the Chairmanship of the Principal in his Office Chamber. The following resolutions are adopted in the presence of the members Present and signed.

**Members Present –**

1. Lalita Mohan Samantray -Principal (Chairman)
2. Prafulla Kumar Mohanty -(Coordinator)
3. Manas Kumar Rout- (Member)

**Resolution 01 –**

In the meeting it is Unanimously resolved that a proposal of Rs. 30,00000/- (Thirty Lakhs) will be prepared and sent to the D.H.E ,Govt of Odisha , for sanction of funds for Infrastructural development in the College. It is further decided that the fund will be utilised for the construction of the additional class rooms to cater the academic needs of the students.

**Resolution 02 –**

In the meeting it is resolved that the Science Laboratory will be well furnished with requisite operators and equipments to conduct the practical classes smoothly.

**Resolution 03 –**

In the meeting it unanimously resolved that to increase the no. of Books in the Library of the College that books will be purchased worth of Rs. 5,00000/- (Five Lakh) Only.

The meeting was ended with Vote of Thanks to the Chair and the members present in the meeting.

  
**Signature of the Principal**  
**PRINCIPAL**  
Karilopatna Degree College  
Kendrapara-754223



A meeting of Planning Committee is held on Dt. 02.02.2022 under the Chairmanship of the Principal in his Office Chamber. The following resolutions are adopted in the presence of the members dully signed below.

**Members Present –**

1. Lalita Mohan Samantray -Principal (Chairman)
2. Prafulla Kumar Mohanty -(Coordinator)
3. Manas Kumar Rout- (Member)

**Resolution 01 –**

After thorough discussions on the proceedings of last meeting held on Dt. 02.02.2022. it is resolved to approve and confirmed unanimously.

**Resolution 02 –**

In the meeting the Administrative Bursar Prof. Manas Kumar Rout (Lect. in Pol.Sc.) suggested for Construction of Conference Hall on the 1st Floor of the Class rooms constructed out of Infrastructural Development Grant. After thorough discussion it is resolved to construct the same from College development grant. As the NAAC PEER team will visit the college in the forth coming session. So it is again resolved that the garden, Computer Centre and boys common room will be renovated with an immediate effect.


**Resolution 03 –**

In the meeting it is resolved to purchase books worth of Rs. (..2.1 Lakhs) to cater academic needs of the students.

**Resolution 04 –**

In the meeting it is unanimously resolved that Annual Function of the college for the session 20~~22~~-20~~23~~ will be organised with conduct of different cultural competitions like debate in Hindi & English essay writing in English/Hindi, quiz, dance, song & folk dance etc.

The meeting is ended with the vote of thanks to the chair.

  
**Signature of the Principal**  
**PRINCIPAL**  
Karilopatna Degree College  
Kendrapara-754223

**Meeting No.- 04**

**Date. 01.06.2022**

A meeting of planning committee is held on Dt. 01.06.2022 under the chairmanship of the principal in his office chamber. In the meeting the following resolutions are adopted in the presence of the member dully signed.

**Members Present –**

1. Lalita Mohan Samantray -Principal (Chairman)
2. Prafulla Kumar Mohanty -(Coordinator)
3. Manas Kumar Rout- (Member)

**Resolution 01 –**

After careful deliberation on the proceedings of the last meeting held on Dt. 02/06/22 it is resolved to confirm the proceedings unanimously.

**Resolution 02 –**

In the meeting it is resolved that books journals magazine worth of Rs. 5,00,000/ (five lakhs), and equipment like computer, printer, Xerox machine worth of Rs. 1,00,000/ (one lakhs) and lab equipments amounting of Rs. 6,00,000/ (Six lakh) will be purchased out of the Development Assistance of UGC funds. Further it is resolved that Rs. one lakhs will be spent for study tour of different departments of the college. Rest Rs. 50,000/ (Fifty thousand) will be spent to conduct training programme on different aid on courses.

**Resolution 03 –**

In the meeting it is resolved that separate rooms for reading room will be provided to the students. Which is adjacent to the library.


**Resolution 04 –**

In the meeting it is resolved that separate room will be provided to UGC, IQAC, NSS For the smooth functioning of the activities meant for that.

**Resolution 05 –**

It is resolved that all laboratories will be updated with equipments purchased out of UGC development grant.

The meeting is ended with vote of thanks to the chair.

  
Signature of the Principal  
Karilapatna Degree College  
Kendrapara-754223